|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Action Steps | By Whom | By When | Resources and Support | | Potential Barriers or  Resistance | Communication Plan  for Implementation | Evaluation |
| What steps are  needed to reach your  Objective? | Person taking the steps? | By what date will the action need to be done? | Resources  Available | Resources Needed  (financial, human, political, others) | What individual or  organizations might resist? How? | What individuals and/or  organizations should be informed or involved with these actions? | Are our action steps  working?/or what needs to be done to improve? |
| Step 1: |  |  |  |  |  |  |  |
| Step 2: |  |  |  |  |  |  |  |
| Step 3: |  |  |  |  |  |  |  |
| Step 4: |  |  |  |  |  |  |  |
| Step 5: |  |  |  |  |  |  |  |
| \_\_ |  | |  | | | | |

Identifying Goals and Objectives Worksheet

1. Goal (long term outcome): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Specific objective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_